

Cross Trained Crew Member / EMT – 2019 Season

[Rawah Guest Ranch](#) in Glendevey, CO is looking for a dedicated, hardworking, and responsible cross-trained crew member to join our staff for the 2019 ranch season which runs May 13th, 2019 through October 5th, 2019. Applicants must be available for the duration of the season, with flexibility for minor travel if already scheduled and coordinated in advance with management and team members (weddings, etc.).

The ideal candidate for this position will possess the following qualities:

- Possesses a hardworking and self-driven work ethic
- Understands and prioritizes work-related responsibilities before and above personal recreation/free-time
- Follows instructions and works cooperatively with management and coworkers
- Able to independently identify and complete additional tasks that have not been assigned by management in order to support the entire staff
- Ability to relate well with children, adults and team mates in a professional and service-oriented manner
- Positive attitude with ability to demonstrate flexibility and adjust to shifting responsibilities as unexpected tasks arise (and they will!)
- Willingness to work beyond specified hours during busiest weeks of the year and/or as other team members need coverage for personal travel/emergencies

Job Duties: This crew member will hold a number of positions on the ranch, functioning as a cross-trained staff member with a few specific tasks, and a role that will require him/her to assist in other departments depending upon guest and staff needs each week.

Primary Tasks:

- Photography, video, and media – the crew member will be responsible for taking guest pictures upon arrival/departure and capturing daily activities and evening events (picture/video) to build the ranch's media database for use in marketing and on social media
- Work closely with Ranch Administrator to manage the front desk and facilitate a smooth check-in and check-out process for all guests, to include:
 - Welcoming guests upon arrival, giving a brief guest orientation, and answering guest billing questions and responding to special requests
- Serve as on-call ranch EMT (if applicable) - candidates with EMT licensing will be given top priority

Support Other Staff Departments:

- Provide daily support to Kids Program Director in facilitating the Rawah Kids Program during peak season
- Provide daily support the Activities & Events Director by helping facilitate evening events and special activities

ALL Staff Members:

- ALL members of the Rawah Guest Ranch staff will be asked to fill additional roles on the ranch in other departments as necessary (I.e., supporting the Rawah Kids Program, Front Desk, etc.)

- ALL members of the Rawah Guest Ranch staff will be assigned to host and participate in multiple evening activities and special events throughout the week

Requirements:

- EMT certified (if applicable) - candidates with EMT licensing will be given top priority
- Demonstrated experience in photography/media
- Administrative or office management experience
- Stand/walk for long periods of time without breaks, bend, push, pull and lift up to 50 lbs or more with ease
- Fluency in English
- HS Diploma or equivalent

Why Rawah?

- Competitive pay with overtime, room and board included
- Colorado's most spectacular work environment, in the heart of the Roosevelt National Forest
- Enjoy all the ranch has to offer in your time off (generally Wednesday late mornings following guest departure, until Thursdays mid-day; additional personal time off during the week will be coordinated with Management and co-workers in your department)
- Amenities: Wifi, on-site land lines for personal phone calls (no cell service on the ranch)

To Apply:

- Submit your resume with references to: jobs@rawahranch.com. Be sure to note YOUR NAME and the POSITION you're applying for in the subject line.
- Example: "Subject: John Doe – Wrangler"

Thank you for your interest in joining the 2019 Rawah Guest Ranch staff. We really think there is no better place to work. If we believe you are a good fit for the team, we will contact you with further interest.

Tim & Meg Dyer
Ranch Managers